

## AGENDA

- Program Updates
  - Subsequent background screenings
  - One provider per physical location
  - Updating IPCs as changes occur
  - Provider obligation to respond to Division emails
  - COVID-19 vaccines
- Monthly Training Session - Provider Training Series Module #7 - Case Management Services - [Slidedeck](#)

## TOPICS

### Subsequent background screenings

In 2019, the Division of Healthcare Financing (Division) promulgated new rules, including revisions to Chapter 45, Section 14 of the Department of Health's Medicaid Rules, related to background checks. Section 14(n)(i) requires any individual who qualifies for a background screening to obtain a subsequent background screening every five (5) years. The Division had given the due date of December 31, 2020, for providers to come into compliance with this requirement. However, due to the public health emergency, the Division issued guidance at the beginning of the public health emergency that temporarily suspended the background check process. This guidance also applies to the requirement for subsequent background checks. The Division is extending the due date for providers to come into compliance until after the end of the public health emergency. Providers will have 30 days to submit background screenings after the end of the public health emergency.

### One provider per physical location

Chapter 45, Section 27(b) of the Department of Health's Medicaid Rules states that the Division shall certify one provider per physical location. The Division is currently working to ensure that certified providers are in compliance with this Rule. If you have questions or concerns, please reach out to a Division staff member.

### Updating individualized plans of care as changes occur

Participant's lives can change from day to day and month to month. Please be in constant communication with the plan of care team and case manager should you notice any changes in a participant's health, safety, or support needs. As a member of the plan of care team, you may request a team meeting to discuss needed changes to the individualized plan of care (IPC) in order to best support the participant.

### Provider obligation to respond to Division emails

It is imperative that providers read and respond to emails sent by Division representatives. The Division recently merged the Developmental Disabilities Section and Community Based Services Unit into one Home and Community Based Services Section (HCBS Section), and we are continuing to identify efficiencies in how we perform our daily work. Providers may receive an email from a Division representative with whom they are unfamiliar. It is necessary for the provider to respond to these emails, even if the provider hasn't worked with the Division representative in the past.

Failure to read and respond to Division email may negatively affect a provider's certification. Providers are required to meet all necessary standards and deadlines established in the Department of Health's Medicaid Rules, many of which will be noted in Division emails.

The Division is seeking help in getting this information to all Comprehensive and Supports Waiver (DD Waiver) service providers. If you work with a provider that isn't receiving Division updates, please encourage them to contact Shirley Pratt at [shirley.pratt@wyo.gov](mailto:shirley.pratt@wyo.gov) to be added to the Division email list.

### **COVID-19 vaccines**

The Division continues to receive questions regarding the State of Wyoming's COVID-19 vaccination plan, and specific questions related to vaccination priority groups. Questions related to COVID-19, including questions specific to vaccinations, can be directed to the Public Health Division. The Public Health Division has an informative website at

<https://health.wyo.gov/publichealth/immunization/wyoming-covid-19-vaccine-information/>.

A representative from the Public Health Division will be available to answer questions during the next regularly scheduled COVID-19 Update call, which will be held on January 28, 2021 at 3:00PM.

For questions regarding DD Waiver service flexibilities, please refer to the flexibilities document prepared by the HCBS Section. It can be found at

<https://health.wyo.gov/healthcarefin/dd/covid-19-updates-for-dd-waiver-services/>.

## **WRAP UP**

***Next call scheduled for February 22, 2021***